

# Eastfield Primary School



School Prospectus  
2008/2009

# SCHOOL PROSPECTUS 2008/09

FOR ADMISSIONS FROM SEPTEMBER 2007

Eastfield Primary School  
Anlaby Road  
Kingston Upon Hull  
HU4 6DT

Tel No: 01482 351150  
Fax No: 01482 351002  
e-mail: [admin@eastfield.hull.sch.uk](mailto:admin@eastfield.hull.sch.uk)

<b>Headteacher:</b>	Mrs Katie Beal
<b>Chair of Governors:</b>	Reverend S Elliott
<b>Parent Governors:</b>	Mr Rands, Mrs A Priestley, Mrs J Evans and Mrs K McKie
<b>Number on Roll:</b>	627
<b>School Classification:</b>	The school is a community co-educational primary day school.

## **Admission Policy:**

The school's current admission arrangements adhere to the published criteria contained in the 2007/2008 Hull Admissions to Primary Schools Booklet.

## **Visiting Arrangements:**

Parents considering sending their child to the school are most welcome to view the school and meet the staff. Appointments can be arranged by telephone or by calling at the school office.

Dear Parent

You are reading the booklet at a vital stage of your child's school life. A successful primary education will help in establishing a firm foundation for the future years of your child's school career.

The information in this booklet is designed to reflect something of the life, attitudes and values of our school.

It will not answer all your questions – we would prefer to do that by you seeing the school at work. However we do hope that what is included is helpful to you as parents and will encourage you to find out more about us.

Our school community is hard-working and friendly. If any school is to succeed it must work in partnership with the parents of its pupils. I am always available to see parents and pleased to discuss any matter of concern or just general progress so that we can succeed in maintaining and improving our high standards. The same can be said of any other members of staff who will be pleased to help.

I look forward to your child joining our school in order that we may work closely together to ensure your child's maximum progress in both their personal and academic development.

Mrs Katie Beal  
Headteacher

# Welcome to Eastfield Primary!

Your child will be joining a happy and stimulating school with a great deal to offer. The school is made up of pupils, parents, staff (teaching and non-teaching), governors and volunteer helpers.

Every member of the school community feels valued, needed and of equal importance and we all work together on shared aims.

The aims of the school are best summarised as seeking the complete development of the individual child in a calm, caring and friendly environment. High standards of behaviour are encouraged with an accent on good manners, politeness and self-responsibility.

Eastfield is a well-run school that serves the needs of children in the community and is receptive to changing priorities.

Our school is the first and vital stage in the formal education of your child. We believe that parents, teachers and governors should be partners in this task and we invite you to share our aims and hopes by giving us your support.

The school is strongly committed to a partnership with parents and the extended community. Such a partnership can only enhance the quality of education provided by the school.



## A year 4 child.

"All the teachers are really friendly, if your children come here they will have a brilliant future."

## THE SCHOOL AIMS

In particular, Eastfield Primary School is made up of staff, governors, pupils, voluntary helpers and parents who agree that we will have a school where:

We will all feel valued, needed and of equal importance;

Everyone works together on shared aims;

We will feel secure, show respect to all others and develop an attitude, which is opposed to discrimination against any person or group, regardless of socio-economic background, creed, ethnic origin or sex;

We will not be afraid to make mistakes, but aim to learn from them;

Everyone will be given the opportunity to experience success, to fulfil potential in all areas of school life and aim for effective outcomes to realistic goals;

Our environment is stimulating and one of which we will be proud;

We promote a healthy lifestyle.

We will be open and honest;

Teaching and learning should be a pleasurable and positive experience.

We would like our parents and extended community to have a commitment towards a partnership with school. This partnership would be enhanced by:

Parents and teachers working together on agreed aims and targets;

Parents and teachers feeling listened to and valued, and giving consideration for each other;

Parents feeling they are informed of wider educational issues as well as matters involving their own child;

Teachers feeling they are informed of relevant home issues;

Parents recognising the need to insert time and resources in their child's education;

Close liaison between pre-school groups and the school, as well as with local Secondary schools;

Regular contact, where appropriate, with wider community to enhance children's understanding of the world at large;

Joint staff initiatives and staff exchange between schools explored.

## AIMS OF THIS BOOKLET

The aim of this booklet is to provide you with information about the school, which we are sure you will find useful. Please do not hesitate to contact us if there is anything further you wish to know or discuss. Also if you have any comments concerning the booklet, let us know especially if you feel there is something we have missed!

We are sure you will find Eastfield a happy place for your child. Many parents past and present tell us that this is so. However, if at any time, you do have concerns, no matter how small, do not hesitate to contact us. If the school has concerns about your child we will contact you immediately. Together, we will ensure that your child received the best possible support and encouragement to reach his or her full potential.

### A FEW DETAILS ABOUT OUR SCHOOL

Eastfield is a very large primary school with 627 pupils on roll. Children start their school life in the academic year in which they are five years old, when they join the Reception year.

There are 22 classes; these are shown in more detail later. There are, on occasions, additional teaching groups. All Key Stage 1 classes have a maximum of 30 pupils. Key Stage 2 has an average class size of 31.

The school is not affiliated with a particular religious denomination. A collective act of broadly Christian worship takes place each day. The school's Religious Education will follow the guidelines of the Agreed Syllabus. There will be links with all local churches. The school will make arrangements for parents to exercise their statutory right of withdrawal of their children from religious worship or religious education.

There is a full time equivalent of 27.5 teaching staff. They are well supported by teaching assistants, clerical staff, caretakers etc, including the cleaning staff and dinner supervisors. The school employs over 60 personnel.

There is a Community Education Centre on the school site. Please telephone 331600 for course information.

The Ofsted inspection report and School Improvement plan are available in the entrance foyer for interested parents, along with other relevant documentation.

## PREPARING FOR SCHOOL

Parents are asked to ensure their children understand the importance of regular, punctual attendance, tidy appearance and the right attitude to work. This helps the school achieve its aims to develop self discipline. It also encourages children to be independent and self-reliant. Such behaviour over time can help children to make a positive contribution to the community in which they live.

The need for courtesy and good manners to parents, staff, other adults and children are insisted upon at all times.

### SCHOOL PRESENTATION POLICY

The school has a uniform policy and we hope that all boys and girls will wear the clothing recommended. This policy is strongly supported by the parents of the school. The school colours are brown and gold.

#### Girls

Brown sweatshirt with school logo  
Yellow polo shirt with school logo  
Brown or black trousers or shorts  
Brown cardigan with school logo  
Brown pinafore or skirt  
Yellow summer dress

#### Boys

Brown sweatshirt with school logo  
Yellow polo shirt with school logo  
Black or grey trousers or shorts

Sweatshirts, cardigans, polo shirts and dresses with logo are available from school. Details regarding uniform can always be obtained from the medical room office or the main office. There is a permanent display of school uniform in the corridor near the year 2 entrance.

#### A year 6 child

“The teachers treat you nicely and reward you for good behaviour.”

If the children come to school in wellingtons or boots, then shoes, plimsolls or trainers will be needed for indoor use.

For PE the recommended kit is a plain white T-shirt with black shorts.

**PLEASE LABEL ALL CLOTHING**

The school also has a supply of strong attractive book bags and PE bags. These are brown with yellow logo.

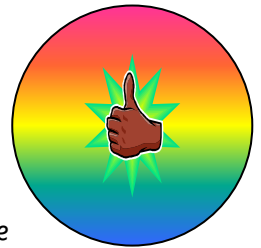
We do ask for reasons of health and safety that the wearing of jewellery is kept to a minimum. A wristwatch and stud type earrings may be worn if you consider the child old enough to take responsibility for them (both of these must be removed for PE).

Pupil's hair should be of a natural colour and style.

## POSITIVE ETHOS

If you visit our school you will find our pupils look smart, smile and move about the place in a civilised fashion. This is encouraged through a positive set of school rules and appropriate rewards and sanctions, including 'Terrific Tickets'.

Terrific Tickets are awarded to pupils whose behaviour is seen by a member of staff to be courteous, helpful or positive in some way. This could be something as simple as holding a door open for another pupil, walking sensibly along a corridor or something more substantial such as looking after an upset child at playtime. The school children have designed a new range of terrific tickets to the value of one, five, fifteen and twenty-five points.



### Eastfield Pupils will always:

- Be kind to others;
- Act with courtesy and consideration;
- Follow instructions;
- Try their best;
- Use quiet, polite voices;
- Walk in school;
- Keep our school and its environment clean and tidy;
- Continue to behave responsibly out of school.

*'Eastfield is a good school that provides well for all its pupils. It is well organised with effective management systems and dedicated teachers that make pupils feel secure and involved in the life of the school. The harmonious and calm atmosphere contributes to pupils' good personal development. Pupils behave well and say that they enjoy school. Despite being such a very large school, pupils' individuality is recognised and built upon. By the time they leave the school, pupils are confident and articulate young people who know what they want out of life.'*

**Ofsted – March 07**

## THE SCHOOL DAY

School starts each day at 8.55am, with the morning session ending at 12noon. Afternoon session begins at 1.10pm and school finishes for the day at 3.30pm.

We always stress to the children the need for punctuality. To help with this we ask that all children be at school by 8.50am and by 1.05pm after lunch.

Breakfast Club – The school offers a free breakfast to pupils from 8.00am each day. Please ask at the school office for further details.

### SCHOOL LUNCH

Each day large numbers of children stay at school for a dinner or packed lunch. The school has a dining hall that serves a full choice cooked meal each day.

The main school hall is used by some children who bring a packed lunch.

A team of lunchtime supervisors oversee all the children. It helps considerably if the children who go home for lunch return after 1.00pm. For reasons of safety, we do ask that those children who bring packed lunch do not have drinks in glass bottles.

Menus for each week are displayed around the school and in classrooms.

### ROAD SAFETY

If children are brought to school by car, please park on Belgrave Drive or Anlaby Road. The school drive gates on both Anlaby Road and Eastfield Road are closed to cars at the following times:



Double yellow lines are prominent in all vehicular access areas. Please only park in designated parking areas.

## **EXTRA CURRICULAR ACTIVITIES**

A variety of clubs and activities are held after school and during lunchtime. In all cases children are informed of the arrangements and we will seek your permission at least one day before.

Activities that have taken place previously, include netball, football, athletics, cricket, judo, choir, music, dance, drama, sewing, recorders, rugby and a French club.

For the older pupils there are residential visits ranging from a weekend to several days. Notice will be sent well in advance, usually at least six months, so that you can be fully informed of the plans and where necessary, payment can be made over a period of time.

## **CHARGING FOR SCHOOL ACTIVITIES**

The Governors' policy is to ask parents to make a voluntary contribution to the School Fund when a visit takes place during the school day. No child is excluded on grounds of cost when the visit is in school time and linked to curriculum work.

## **ABSENCE FROM SCHOOL**

If your child is absent from school for any reasons, please let the school know on the first morning of absence, either by letter or telephone if more convenient. If the absence is known of in advance please let the school know, as it would help our arrangements.

If you are going away on holiday during term time a form giving details needs to be completed. The forms are available at the main office.

Parents will understand that regular school attendance is essential if children are to make the most of educational opportunities available to them. Irregular attendance seriously disrupts continuity of learning and jeopardizes progress.

You will realise that the school has to keep a strict check on all pupils' attendance and we do have policy and procedures to follow. We are required to follow up all absences and/or late arrivals. We would be grateful if you contact us on the first day of any absence. If we do not receive notification we will contact you requesting this information as a safety precaution.

A competition is held in school each week and a trophy is awarded to the best attending class. We do hope to achieve at least 95% attendance each week. Children are rewarded termly and yearly for 100% attendance.

## **RATES OF AUTHORISED ABSENCE**

Parents play a vital role in helping the school to secure a high level of attendance. As a matter of policy the school has established and sustains effective links with parents. Such a link provides a helpful basis for securing improvements on the rare occasion when a pupil begins to go absent without authorisation. Parents are contacted on the odd occasion when an unexpected absence occurs and this has proved effective in gaining the co-operation and consequent improvements in attendance. Certificates are given regularly to reward good attendance, either on individual or class basis. Attendance figures for the last academic year can be found in Appendix 1.

## **MEDICINES AT SCHOOL**

In order that your child receives the correct treatment we ask that medicines that need administering during the school day be kept to a minimum. You are most welcome to come into school and help your child yourself, but the school does need to be fully aware of the arrangements made. Special arrangements are made for children with asthma.

## **ACCIDENT OR ILLNESS AT SCHOOL**

If your child is taken ill or hurt at school, we shall make every effort to contact you. So that we can act quickly and correctly we ask all parents to complete a 'personal details' form, informing us of emergency telephone contacts and giving authorisation for the school to act on your behalf should it be necessary.



## **PARENTS AND THE SCHOOL**

The principle of partnership with parents is central to the school ethos, and can be seen in many and varied forms. For this partnership to thrive parents need to be kept informed of school issues as well as matters involving their own child. This booklet is the first step and we will strive to ensure information is readily available in a variety of formats.

The school regularly produces whole school newsletters, year group newsletters and holds parents' evenings, one in the autumn and spring term. Additionally, in the summer, every child receives a full written report. There are also pre-school meetings for new parents, followed by home visits by members of staff from the reception classes. These meetings are very important and enable the school to know your family and for you to know us.

The partnership will only work if there is two-way communication. We hope that you, the parent, will give the school (usually via your child's class teacher) relevant information about your child and home issues. The value of your support at home for your child's education is immense and the school will be happy to help you find the best ways to provide this support, please ask.

## HOME SCHOOL AGREEMENT

This partnership has been formalised via the Home-School agreement. Mrs Beal signs all copies and we encourage both parents and children to sign as well. A copy of the home-school agreement can be obtained from the office.

## PARENT HELPERS

Many parents are closely involved with the school as volunteer helpers. Parents come into school when they can and help in all areas of the curriculum. If it is possible we would like you to join the team and give the school the benefit of your skills.

Parents involved in this way feel that they are not only supporting and getting to know the school but also gaining new skills, making new friends and learning a great deal about the education of primary school children. The knowledge gained helps the parents to also support their own children at home.

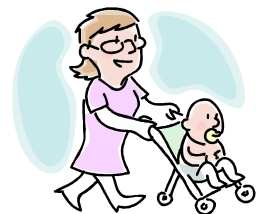
Of course, not every parent can or wishes to help in school, but support can be given in many other ways, particularly with your child's homework, reading, responding to newsletters etc. The school has a homework policy and we sincerely hope you will support this initiative, which in order to succeed needs the support of both home and school.

## PARENT GROUP

If you want to know more about being a parent helper, or any other way that you can help, please ask your child's class teacher – or call into school.

In addition to this we have a very strong and supportive parent teacher association, the 'Friends of Eastfield', a registered charity. The 'Friends' work together to organise various social and fund raising activities including fayres, discos, quiz nights etc and support the development of the home-school partnership. All members of the school community are automatically members and parents, staff and governors run it.

The Community Building on the school site is managed by a parent group who runs Eastfield Pre-school and there is also a playgroup. They have their own splendid accommodation and this acts as an even stronger link between the school and home. They can be contacted by telephoning 01482 561149.



## **SCHOOL COUNCIL**

Eastfield has its own school council, which meets at least once a term. A boy and girl represent each class to discuss matters, which affect our school.

## **OUT OF SCHOOL CLUB**

The Out of School Club is now well established and is based within the Community Building. The club provides quality childcare between the hours of

7.30am - 9.00am and 3.30pm - 6.00pm term times and from

7.30am – 6.00pm during school holidays.

They can be contacted by telephone on 01482 657478 (home) and 01482 561149 (club).

## **THE CURRICULUM**

The full National Curriculum is taught at the school. Great emphasis is given to the subjects of Maths, Science, English and ICT.

The subjects of Technology, History, Geography, Music, Art, Personal, Social and Health Education will be developed as will the child's fitness and growth through Physical Education.

Religious Education is taught in a non-denominational way supported by a broadly Christian based daily act of worship.

At all times health education, social development, multi-cultural awareness and business links will be involved in the child's daily work.

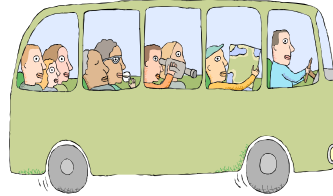
We always ensure that examples of the children's work are on display in all the classrooms and corridors. We all feel that the internal environment is very important and should be stimulating, warm and friendly.

At the end of Key Stage 1 and Key Stage 2 the children will take national tests covering areas of the curriculum. When these tests (SATs) are about to take place, the school will organise an information session for parents to explain and discuss the process.

The school will also organise other curriculum events to inform the parents about the National Curriculum and we hope that you will be able to attend.

## **EDUCATIONAL VISITS**

Throughout your child's time in school they will be exposed to a variety of first hand experiences, including visits to various museums and places of interest etc. Your financial support in this necessary activity is much appreciated.



## **ICT**

We are fortunate in having 2 ICT suites, which are networked to PCs and interactive whiteboards in all classes. Each class has a session in the suite each week. The children use CD ROMs, drawing packages, databases, spreadsheets and word processors.

Our children have access to the internet (the service is filtered thus ensuring that no unsuitable sites can be accessed).

## **PHYSICAL EDUCATION**

All children should take part in PE and games activities. However, where there is a special reason why your child cannot take part, please send a note to the class teacher.

For PE/Games we would like the children to have the following kit:

- Shorts – black
- T Shirt – white
- Socks
- Plimsolls or Trainers

No jewellery can be worn during PE or Games.

We are very fortunate in having an excellent gymnasium. The school also has a superb all weather area, which incorporates four tennis courts, three netball courts and two five-a-side pitches.

Children in Year 4 receive swimming lessons in a block period. The children learn to swim at Albert Avenue Baths.

## **RECORD KEEPING AND REPORTING**

The school always gives recognition to individual achievement at any level, whether within the National Curriculum or other work in school. We aim to achieve the highest academic standards for all our pupils and we provide the right atmosphere to encourage their efforts. Our SATs results are published below. (SATs results are available in detail from the Headteacher.)

## EASTFIELD PRIMARY SCHOOL RESULTS 2007

Key Stage 1 – Percentage Level 2 and above

	Target	Outcome
Reading	83	83
Writing	78	74
Maths	85	88
Science	85	90

Key Stage 1 – Percentage Level 3 and above

	Target	Outcome
Reading	18	9
Writing	10	2
Maths	20	9
Science	20	21

Key Stage 2 – Percentage Level 4 and above

	Target	Outcome
English	86	87
Reading	88	86
Writing	79	80
Maths	84	75
Science	85	93

Key Stage 2 – Percentage Level 5 and above

	Target	Outcome
English	32	26
Reading	45	41
Writing	15	19
Maths	20	31
Science	50	57

87 children were involved in NC assessments at the end of year 2.

86 children were involved in NC assessments in Year 6.

There are two parents' evenings a year when you will be invited into school to discuss your child's progress and view their work.

An annual written report is produced every July for each child with an opportunity for parents to discuss their child's report with the class teacher. It must be stressed that any parent, who wishes to, can come into school and discuss their child's education at any time throughout the year.

**A year 5 child said "I like learning about things from the past."**

## **SPECIAL EDUCATIONAL NEEDS**

Any child, at any time through their school life can experience a difficulty. In the majority of cases this is temporary, and with extra support from the class teacher and parents, children catch up with their peers.

For those children who experience greater difficulty, the school Special Needs Co-ordinator (Mrs J Holmes) will become involved. Other support can then be provided either from within the school or involving other support agencies.

Children with more severe problems will be referred to the Education Psychologist for assessment by her and by other agencies from the local authority.

At all times, parents will be informed and involved in the process.



# SCHOOL SECURITY

We believe that Eastfield is a happy school, where children and staff feel safe and relaxed in their work. In the past a few parents have expressed concerns about the easy access into school from outsiders, and bearing in mind incidents in some schools, we have undertaken various additional security measures.

Notices on the outside of the building make it obvious that there is no access into school except for the children.

**ALL** visitors, including parents, are directed by the signs to the main entrance. We ask that this be used for both entrance and exit.

All persons visiting the school must wear a visitor's pass, issued from the reception office. All children and staff are constantly reminded that all visitors must be wearing this pass.



During lesson time, all outside doors, except the main entrance, are, as far as practically possible, locked. We can exit the building, in case of emergency, by pushing the bars inside the doors, but access from the outside is prevented. A camera surveillance system monitors all activity on the perimeter of the building.

Parents waiting to pick up children from school should normally wait outside so that this situation can be maintained. Security is in the interest of every child in school, so it is up to us all to ensure that we keep Eastfield as safe as possible. The staff and governors are certainly aware of this and do all they reasonably can to ensure this situation is maintained.

The school does not have insurance cover for pupils' personal property. We recommend that you make your own insurance arrangements. We should also point out that the school does not have any insurance cover for bicycles left on site.

## HOW THE SCHOOL IS ORGANISED

Eastfield Primary School is a very large school of 627 pupils. Approximately 90 children are admitted to the Foundation Stage each year. They are largely taught in mixed ability classes.

These classes are made up as follows:

<b>Year</b>	<b>Key Stage</b>
3 x Foundation classes	Foundation Stage
3 x Year 1 classes	Key Stage 1
3 x Year 2 classes	Key Stage 1
3 x Year 3 classes	Key Stage 2
3 x Year 4 classes	Key Stage 2
3 x Year 5 classes	Key Stage 2
3 x Year 6 classes	Key Stage 2

Each year group has a Year Co-ordinator who helps to co-ordinate the planning and teaching of their particular year. Once the children enter Key Stage 2 at the age of seven they are taught in ability sets for Mathematics.

Class based Teaching Assistants and Child Support Assistants work with children in the classroom under the direct supervision of the class teacher. The medical NTA is based in the medical room and will take care of your child when there is an accident/illness or will contact you to inform you of other more serious illness or injury.

### GOVERNORS

The governing body consists of parents, members of the local authority and community and staff.

The duties of the Governing Body are to ensure that the National Curriculum is taught and to help establish the aims and policies of the school. The governors are responsible for the management of the school budget, the appointment of staff, health and safety, the upkeep and community use of the school buildings.

There are 17 governors of which six are parent governors, elected into office by the parents of the school.

The present chair of governors is Rev. Elliott.

Governors are easily contacted via the school. There is a governors' report to parents, which is forwarded to every family in the Summer Term.

## ATTENDANCE

Parents play a vital role in helping the school to secure a high level of attendance. As a matter of policy the school has established and sustains effective links with parents. Such a link provides a helpful basis for securing improvements on the rare occasion when a pupil begins to go absent without authorisation. Parents are contacted on the odd occasion when an unexplained absence occurs and this has proved effective in gaining their co-operation and consequently improvements in attendance. Certificates are given regularly to reward good attendance, either on individual or class basis.

### FROM JULY 2007 TO APRIL 2008

Attendance for Summer 2007	94.00%
Attendance for Autumn 2007	94.79%
Attendance for Spring 2008	94.50%

### PUPIL ROUTES

Pupils transferred to Secondary Schools in September 2008 as follows:

Sydney Smith	33
Hessle High	28
Pickering High	13
Hull Trinity	5
Newland SFG	3
Wolfreton	3
St Mary's	3
St Annes	1
Beverley Grammar	1
Cottingham	1
Unknown	2

## DEVELOPMENT

The school is constantly discussing the implications of ideas for change. All members of the school community are involved in this process. Staff and governors attend regular training courses and the school liaises closely with other local primary and secondary schools.

Over the last few years the governors and the school have worked very hard to upgrade the school environment, and this is an ongoing process.

We welcome and encourage input into this process from the parents and pupils.

Eastfield Primary School is a happy, open and welcoming school. Please don't hesitate to let the school know of any ideas or comments you may have.

Eastfield Primary School is not perfect, and at times things can go wrong, sometimes that is the only time when we see parents. We, like our children, need to hear praise when we get it right.